



**TO: UNIVERSITY COMMUNITY**  
**SUBJECT: MARCH 6, 2020: UPDATE ON COVID-19 OR NOVEL CORONAVIRUS**  
**FROM: HEALTH & SAFETY**  
**MAR. 6, 2020**

In light of recent COVID-19 or novel coronavirus developments, we wanted to offer a general update on the University's response related to the virus. According to the U.S. Centers for Disease Control (CDC), "...for most of the American public, who are unlikely to be exposed to this virus at this time, the immediate health risk from COVID-19 is considered low." Nevertheless, the University is implementing a number of steps in response to the virus.

#### **Information About University or Personal Travel and Study Abroad:**

- **The University has decided to prohibit all university-sponsored or related travel outside the continental United States until May 1. Additionally, we strongly encourage members of the campus community who may be traveling internationally for personal reasons to reconsider their travel.**
- Members of the University community choosing to proceed with international travel should refer to the following resources for travel advice: [CDC Travel Advisory Website](#), [U.S. Department of State](#), [International SOS COVID-19 Information](#). **Current travel restrictions can change without warning, and these changes could require a U.S.-based quarantine or even affect the timing of your reentry to the country.**
- Any University student returning from a Level 2 or 3 country is required, as a precaution, to wait at their home residence a full 14 days after arriving in the United States and have a notice from a healthcare professional that they are free of flu-like symptoms before returning to campus.
- Faculty and staff members choosing to travel to Level 2 or 3 countries should also observe a 14-day waiting period at home free of symptoms before returning to campus.
- Individuals who have returned from an area **(domestically or internationally)** with confirmed cases of COVID-19 should monitor themselves for symptoms for 14 days and take their temperature twice a day.
  - If they develop even a mild cough or low-grade fever (i.e. a temperature of 99.1 F or more) they should self-isolate. This means avoiding close contact

(three feet or nearer) with other people, including family members. Students should contact Student Health Services, and faculty and staff should telephone their healthcare provider or the local public health department, giving them details of their recent travel and symptoms.

- The CDC advises that to prevent the spread of COVID-19 and other respiratory viruses anyone who might be experiencing flu-like symptoms should stay home, self-isolate until their symptoms have passed (7-14 days), and seek medical advice.
- **The University is not prohibiting sponsored or related travel within the continental United States at this time, although the domestic destination will be taken into consideration in the travel approval process.**

### **Other Campus Preparations and Actions:**

- Since the beginning of the typical flu season, University facilities staff have been following an enhanced cleaning regimen for all campus buildings. In light of the COVID-19 outbreak, Facilities Operations has further enhanced cleaning practices, ensuring that all cleaning products used on campus are effective against the virus.
- Sanitizing wipes and additional hand sanitizer dispensers are being placed in strategic locations around campus for use by the campus community.
- Dining Services has implemented a number of additional strategies. They include increasing the frequency of cleaning and utensil changes in the dining areas, individually wrapping self-service fruit items, positioning “sneeze guards” in the self-service food areas, and, in response to a national mandate, no longer refilling coffee in personal cups/mugs at Starbucks or any campus dining areas.
- The Center for Health Education and Wellness will be placing informational signage in campus restrooms to encourage personal habits that can limit the spread of respiratory viruses. These habits include:
  - Wash your hands often with soap and water for **at least 20 seconds**. If soap and water are not available, use an alcohol-based hand sanitizer.
  - Avoid touching your eyes, nose, and mouth with unwashed hands.
  - Avoid close contact with people who are sick.
  - Stay home when you are sick.
  - Cover your cough or sneeze with a tissue, then throw the tissue in the trash.
  - Clean and disinfect frequently touched objects and surfaces.
  - Get a flu vaccine.

Visit the University’s [COVID-19 information webpage](#) for additional links and information. The Incident Management Team and President’s Cabinet will continue

to monitor the situation, and provide updates as warranted by changing circumstances.

Sincerely,  
Robert W. Davis Jr., Ed.D.  
Vice President for Student Life

Patricia Tetreault  
Vice President for Human Resources

Gerry Zaboski  
Vice President for Enrollment Management & External Affairs  
Incident Management Team Leader

SECOND EMAIL TO PARENTS:

**SUBJECT: MARCH 6, 2020: UPDATE ON COVID-19 OR NOVEL CORONAVIRUS**

Dear Parents,

Earlier today, we sent the email below to all students. We are sharing this with you as well so that you can be aware of our ongoing steps to monitor and respond to the COVID-19 virus.

The University continues to update our [COVID-19 information webpage](#) that includes previous campus communications and links to information about the virus.

Sincerely,

Robert W. Davis Jr., Ed.D.  
Vice President for Student Life

Patricia Tetreault  
Vice President for Human Resources

Gerry Zaboski  
Vice President for Enrollment Management & External Affairs  
Incident Management Team Leader